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INTRODUCTION

The American Rescue Plan Elementary and Secondary School Emergency Relief ("ARP ESSER") Fund, authorized under section 2001(b)(1) of the American Rescue Plan ("ARP") Act of 2021, provided \$800 million to States to support the specific and urgent needs of homeless children and youth in recognition of the extraordinary impact of the pandemic for students experiencing homelessness. The funds serve the purpose of identifying homeless children and youth, providing wraparound services, and delivering assistance to enable homeless children and youth to attend school and participate fully in school activities.

The thoughtful and timely use of ARP-HCY funds will have a lasting impact on Oklahoma's schools and will help to address the barriers to accessing resources, services, and opportunities available to homeless students.

The Oklahoma State Department of Education (OSDE) ARP-HCY plan addresses each of the eight prompts and any additional components within the prompts as stated in the ARP-HCY application. OSDE's role supports LEAs to develop, implement, and execute a plan for identifying and providing services for students and families experiencing homelessness. OSDE currently provides outreach resources, strategies, and promising practices to ensure support systems are available and accessible for homeless students and youth in Oklahoma.

The United States Department of Education (USDE) requires ARP-HCY State Level activities plans uploaded to HomelessED@ed.gov, by September 7, 2021 for approval. USDE will post all State plans, which includes Oklahoma's ARP-HCY State Level activities plan to the ARP-HCY website upon approval status.

FOR ARP HOMELESS I

PROMPT 1.

How the SEA has used or will use up to 25 percent of funds awarded under ARP Homeless I for State-level activities to provide training, technical assistance, capacity-building, and engagement at the State and LEA levels, including support to LEAs to increase access to summer programming in 2021. This must include how the SEA has supported LEAs to plan for and provide wrap-around services, in collaboration with State and local agencies for immediate needs this spring 2021, and how it will support LEAs for school year 2021-2022. This should include the extent to which the SEA has or plans to build capacity in LEAs that have not received an EHCY sub-grant in the past in order to ensure that these LEAs are well-prepared to utilize the funds provided in ARP Homeless II.

The Oklahoma State Department of Education (OSDE) provides year-round professional development for LEA personnel to engage in the awareness of students experiencing homelessness and the barriers the homeless student population encounters in the pursuit of a successful and positive educational experience. OSDE requires all LEAs to have a designated homeless liaison to identify and serve homeless students.

OSDE offers professional development on a broad range of topics for the identification of homeless students, recognizing barriers to student enrollment and instructional services, and informational resources for utilizing community services to support homeless students and families. An example of a barrier that may impede access to educational services include the need for resources and student rights to be in a language that is understandable for students and families whose first language is not English. Homeless liaisons will ensure that all students have access to these resources in a language that students and families can comprehend.

The State homeless coordinator and LEA homeless liaisons work together to coordinate and collaborate to address the growing needs of the homeless student population in Oklahoma.

OSDE has a plethora of outreach communications hosted by the State homeless coordinator for LEAs to participate in, which include the annual Joint Federal Programs Summit, topic specific webinars throughout the year, technical assistance/one-on-one consultation meetings with LEA homeless liaisons, Tuesday Talks with Tammy dialogues with homeless liaisons, and provide community resource referrals to support homeless students and families. In addition, OSDE has made available for all LEA homeless liaisons a series of homeless training modules through mckinney-vento.org. Once the training is concluded, the homeless liaison receives a certificate as evidence of having received training for the year.

OSDE awarded a special grant, <u>Project Aware</u>, to LEAs in FY 2019, FY 2021, and FY 2022 to collaborate with State Mental Health Agencies. Each grant is awarded for the duration of five years. The purpose of the AWARE grant is to build or expand the capacity of State Educational Agencies in partnership with State Mental Health Agencies and Local Educational Agencies to 1) increase awareness of mental health issues among students; 2) provide training to school personnel and other adults who interact with students to detect and respond to mental health issues; and 3) connect student, who may have behavioral health issues, serious emotional disturbance, or serious mental illness and their families to needed services.

In April of 2021, OSDE commenced a large, statewide initiative, <u>Ready Together Oklahoma</u>: An Action Plan for Supporting Students Through the Pandemic and <u>Beyond</u>. As a resource guide, LEAs utilized this valuable tool to address student needs for Prioritizing Health and Well-Being, Ensuring Equity for All, Engaging Families and Communities, Supporting Teachers and Leaders, Early Learning, Accelerated Learning for English Language Arts, Physical Activities for Summer, Support Summer Learning at Home, and Community Organizations Development Strategies Partnerships. Oklahoma's comprehensive enterprise was inclusive of all student groups, including homeless student population.

In June 2021, OSDE released a grant, <u>Oklahoma School Counselor Corps</u>, funded with federal relief funds. The grant allocated \$35.7 million dollars to 181 Oklahoma school LEAs. The grant allows LEAs to hire additional school counselors and school based licensed mental health professionals. The LEAs may fund other positions such as social workers, recreational therapists, and/or contract with other personnel / organizations to provide a holistic approach for comprehensive wraparound services. The grant is a three-year project funded through the school year 2023-2024.

OSDE continues to support *Oklahoma School Counselor Corps* by hiring five regional positions to help with professional development and training for identified areas of need for LEAs.

The State homeless coordinator will collaborate with agency personnel involved with Project Aware, Ready Together Oklahoma, and the Oklahoma School Counselor Corps to 1) increase awareness, 2) provide training, and 3) connect students experiencing homelessness to needed services. OSDE's goal is to continue building the needed resources to meet the needs of homeless students by braiding available funding from the ARP-HYC grant, state funds, and other accessible funds to deliver well-rounded community schools model to support the hardships of homelessness.

The State homeless coordinator collaborates with the OSDE's Counseling Department to connect the efforts of school counselors for an all-inclusive team to ensure homeless students receive services for academic, social, emotional, and learning well-being. The State currently collaborates with the Department of Human Services, Oklahoma State Regents for Higher Education, Child Nutrition, Head Start, Oklahoma Partnership for School Readiness, Oklahoma Association of Community Action Agencies, Oklahoma Mental Health Association, and other outreach community organizations for supporting a well-balanced team.

OSDE encourages all LEAs, including those that have not received an EHCY subgrant, to expand the homeless program by adding personnel to assist with the identification and service delivery to homeless students and families. OSDE will use state level funds to award grants to LEAs that have had difficulties identifying homeless students. Oklahoma's SY 2020-2021 data shows that 233 of Oklahoma's 542 districts identified homeless students. The grant will assist LEAs with identification processes and service delivery models. OSDE's goal is to increase LEAs awareness of the importance for identifying homeless students through outreach communications.

The State-level activities funds will award grants to LEAs that have demonstrated difficulties in identifying homeless students in the past three years per the Homeless Census Report the LEA completes annually. The LEA will assure OSDE the funds will be used to hire additional staff or pay a stipend to existing staff, attend training for identifying students experiencing homelessness, and demonstrate collaboration with a minimum of one community partner. Before approving the allocation award, OSDE will ensure the LEAs are utilizing the ARP-HYC funds according to the application criteria.

PROMPT 2.

How the SEA has used or will use their funds for State-level activities to provide support to LEAs to increase access to summer programming and plan for and provide wraparound services for summer 2021, in collaboration with State and local agencies and other community-based organizations.

Upon receiving the Oklahoma ARP-HYC award (ARP Homeless I), OSDE leadership were determined to thoughtfully prepare a process for supporting and determining how LEAs could use the funds to serve students experiencing homelessness. The timeline for receiving the ARP-HYC Homeless I funds arrived at a very challenging time when LEAs were facilitating State testing and preparing for the closing of the current school year 2021. Oklahoma LEAs were actively planning summer programs for FY 2021 to support all students and families with ESSER I and ESSER II funds. The process of planning for expending the ARP-HYC funds would have left little time for LEAs to prepare, execute, engage, and expand on existing plans for summer programming.

OSDE has proactively prepared for supplemental services and guidance to provide roadmaps accessible for LEAs to address the difficulties all students encountered due to the pandemic. Many of the tools currently available have been addressed in Prompt #1. OSDE had the foresight to understand conditions for learning loss, social-emotional learning, behavioral interventions, homelessness for students and families, and other specialized populations would need additional support and services. OSDE prepared in the spring of 2021 to deliver guidance and financial grants for LEAs to engage in a holistic approach to provide resources and information for wraparound services immediately and to be continued throughout the summer, fall, and beyond as needed.

OSDE continues to build on the existing resources, professional development trainings, webinars, etc. that OSDE currently provides to assist the LEAs with their homeless needs through the FY 2021 summer and FY 2022. ARP-HCY funds will be used to support Regional Homeless Trainings to engage homeless liaisons with face-to-face professional development. OSDE will expand monthly Table Talk with LEAs to discuss solutions and strategies addressing the challenges for homeless students and youths.

OSDE is committed to the following strategies ensuring homeless students receive the same free, appropriate public education as all other children.

- To ensure homeless students have access to early childhood programs;
 - Oklahoma provides free preschool for all 4-year-olds. Currently, 99% of the LEAs offer access to this program.
 - OSDE collaborates with LEAs and statewide agencies such as the Oklahoma Partnership for School Readiness, Head Start, Smart Start Central Oklahoma

- and Oklahoma Association of Community Action Agencies to improve early childhood education services for homeless preschool-aged children. Results of the collaboration include training, data sharing, and early childhood resources.
- To ensure homeless students have pathways to careers and postsecondary opportunities with the support of counselors and community outreach organizations;
 - OSDE will continue to provide training to LEA homeless liaisons and school counselors on partnerships with higher education and CareerTech centers to expand postsecondary and career opportunities for homeless students.
- ➤ To ensure teachers and other educational professionals have learning opportunities to address homeless students' needs;
 - OSDE provides opportunities for all homeless liaisons to participate in targeted professional development in areas that affect students and families experiencing homelessness.
- To ensure barriers are reduced for homeless students to have the opportunity to learn;
 - OSDE provides professional development and technical assistance to aid LEAs with identifying and eliminating barriers that would prevent students experiencing homelessness from immediately enrolling and participating fully in school.
- > To ensure homeless families can participate in student learning.
 - OSDE provides homeless liaisons and other educational leaders evidencebased strategies to engage and support families experiencing homelessness.

OSDE understands the challenges LEAs face with the complexity of the pandemic and family interruptions due to loss of jobs, physical, social, and mental challenges, and other unknown circumstances confronting homeless families. The State and LEAs have an enormous task to expand and prepare for additional resources needed to support homeless students and youth through FY2022 and beyond. OSDE encourages all LEAs, including those that have not received an EHCY subgrant, to expand the homeless program by building personnel capacity to assist with the identification of homeless students and provide services to homeless students and youth.

The State homeless coordinator has a critical role for communicating, producing, collaborating, and disseminating comprehensive and holistic strategies to assist LEAs with the knowledge and means to utilize wraparound services to meet the needs of homeless students and youth.

PROMPT 3.

How the SEA has used or will use at least 75 percent of funds awarded under ARP Homeless I for distribution to LEAs in accordance with all requirements of EHCY. This must include the extent to which the SEA has or will use funds to supplement existing EHCY sub-grants to allow for more rapid fund distribution to address the needs of students experiencing homelessness, and the extent to which the SEA analyzed and reviewed where there are significant concentrations of students and families experiencing homelessness across the State (including in LEAs that are not existing EHCY sub-grantees), and how it has or will ensure that supports from ARP Homeless I can urgently reach them.

OSDE will award 75% of available ARP Homeless I funds to LEAs. OSDE created a competitive application following the requirements of EHCY. Current EHCY subgrantees and LEAs that did not receive the EHCY sub-grant are eligible to apply. To incentivize completion, the application process has been streamlined. To be eligible to compete for the ARP Homeless I grant, LEAs must have identified homeless students in the past three years and submit an application (see Appendix A). The State homeless coordinator presented a webinar on August 5, 2021, to announce the grant application and to encourage LEAs to apply for the grant.

Oklahoma has 542 districts and currently 23 districts receive EHCY subgrants. OSDE chose to have a dual approach to the distribution of the ARP Homeless I funds so more homeless students could be reached. LEAs with existing EHCY subgrants will have the opportunity to apply for ARP Homeless I funds to meet immediate needs in the existing homeless programs, and LEAs that do not have the EHCY subgrant can apply to enhance the homeless program.

The State homeless coordinator reviewed data from Oklahoma's Homeless Children and Youth State Census Report for the past three years. From this data, it was determined that there are Oklahoma LEAs with significant numbers of students identified as experiencing homelessness that are not currently receiving the EHCY subgrant and could benefit from receiving the ARP Homeless I funds. Other data that was reviewed includes LEA Enrollment, Low Income Report from Child Nutrition, and Oklahoma Poverty Rates by County using Census data.

The deadline for completing the application and submitting to OSDE is September 10, 2021. The State homeless coordinator and grant review team has dedicated one week to approve applications. LEAs are notified by email if they are awarded the grant. The application in the Grants Management System (GMS) is available to LEAs upon notification to expedite the process for encumbering funds and submitting claims.

FOR ARP HOMELESS II

PROMPT 4.

How the SEA will use up to 25% of funds awarded under ARP Homeless II for State-level activities to provide training, technical assistance, capacity-building, and engagement at the State and LEA levels, including support to LEAs to plan for and provide wrap-around services, in collaboration with State and local agencies, for school year 2021-2022.

OSDE's focus for utilizing State-Level activity funds is to expand on professional development to bridge gaps for services. In collaboration with LEA, and community outreach agencies, OSDE's technical assistance will build and create a comprehensive service delivery model for understanding "wrap-around services." OSDE will partner with other internal departments to create a Wrap-around Service Council with representatives from Counseling, Special Education, and 21st Century teams to seek community resources to provide for LEAs the opportunity to connect homeless students and families directly to community resources and services.

OSDE will encourage LEAs to build capacity to expand the role and responsibilities of the LEA homeless liaison. LEAs will be encouraged to develop a Wrap-around Services team /council or create an additional position for a Wrap-around Services Facilitator. The possibilities are endless as long as funding is available, and the establishment of LEA goals are in place to accomplish a genuine "Wrap-around Services" delivery model.

Research on Wrap-around Services for implementation are defined in six areas:

- Community Partnership
- ▶ Collaboration
- > Fiscal and Sustainable Strategies
- Mechanism for services and support
- Capacity Building
- Accountability for outcomes

(source: National Wraparound Initiative)

OSDE will serve and participate as a collaborative partner with LEAs and community agencies in the complex task to establish a Wrap-around Services delivery model. The components to construct a workable wraparound model is incumbent upon leadership, committed personal, organizational support, and accountability from all partnerships.

OSDE has identified regions of the state that have historically not identified many students experiencing homelessness. OSDE will use ARH-HCY State-Level activity funds to allocate funds to districts to help build or expand homeless education services by expanding capacity of the homeless liaison, provide professional development, and encourage LEAs to develop community partnerships to provide wrap-around services for students. The regions are composed primarily of small rural districts that need assistance to reach underserved populations within the community.

OSDE will notify LEAs that meet the criteria for receiving State-Level activity funds. The LEA will complete an application in the Grant Management System (GMS). To meet the requirements for this application, a district will need to do the following: 1) provide a stipend for their district homeless liaison; 2) participate in professional development provided by OSDE and attend a state and/or national conference on homelessness; 3) partner with a community organization to provide wrap-around services; and 4) build promising practices for all staff to be aware for identifying children and youth experiencing homelessness.

OSDE will partner with LEAs to provide additional support to the partnership between the LEA and the community-based organization (CBO). For this to occur, the LEA and the CBO must complete a proposal to identify needs within the LEA and how the CBO can provide resources to help meet those needs with additional funding.

PROMPT 5.

How the SEA will use at 75 percent of funds awarded under ARP Homeless II for distribution to LEAs in accordance with the final requirements. This must include a description of how the SEA will distribute funds in accordance with the required formula to address the needs of students experiencing homelessness and the extent to which the SEA has encourage or will encourage the creation of consortia for those LEAs that may not meet the required minimum formula amount.

The Oklahoma Homeless state coordinator will create a state-wide data spreadsheet using data from 2018-2019 Homeless Census Report and 2019-2020 Homeless Census Report to determine each district's proportional amount of total reported homeless children and youth. The Financial Director will add the Title I proportional amount for each district to the spreadsheet. These two numbers will then be added together to determine each LEAs ARP Homeless II allocation. OSDE will award sub-grants to LEAs by calculating 50% in proportion to the amount that each LEA received under Title I A for FY 2020 allocations; and 50% in proportion to the number of homeless children and youth identified by each LEA relative to all LEAs in the State, using the greater number of homeless students and youth in either the FY 2018-2019 or FY 2019-2020 school year.

In order to receive a subgrant, an LEA must have an ARP Homeless II allocation of at least \$5000. If an LEA's allocation, based on the formula described above, is less than \$5000, the LEA must apply to participate in a consortium with one or more LEAs that raise the combine allocation amount to \$5000 or more. OSDE will inform those LEAs who do not qualify to receive a subgrant of \$5000 of the steps needed to form a consortium. OSDE will provide technical assistance on the consortium process and responsibilities through webinars and one-on-one training as needed. OSDE will provide a form for LEAs to submit to OSDE a list of consortium members, which will include the designated lead LEA fiscal agent. The LEAs are responsible for creating consortiums and notifying OSDE of the consortium members.

FOR BOTH ARP HOMELESS I AND ARP HOMELESS II

PROMPT 6.

How the SEA will ensure that ARP-HCY supplements the support and services provided with ARP ESSER funds and does not replace the use of ARP ESSER funds to support the needs of students experiencing homelessness.

ARP Homeless Funds must be used in accordance with the approved budget that the LEA submits to OSDE. Expenditure reports must be submitted on OSDE's Grants Management System (GMS) recommended on a quarterly basis. Subgrantees must use ARP Homeless I and II funds for allowable McKinney-Vento expenditures during the period of performance. The funds are disbursed on a reimbursement basis. The State homeless coordinator will work with LEAs to expend funds before the end of the period of performance (September 30, 2024).

ARP Homeless I and II funds must supplement the supports and services provided with ARP ESSER funds and not replace the use of ARP ESSER funds.

OSDE will monitor the LEAs use of funds through technical assistance calls and/ or on-site visits, review of annual applications and expenditure reports, end-of-year evaluations submitted to OSDE, and during the formal monitoring cycle of LEAs.

PROMPT 7.

The extent to which the SEA will use its State-level funds to award subgrants or contracts to community-based organizations (CBOs) that are well-positioned to identify children and youth experiencing homelessness in historically underserved populations such as rural children and youth, Tribal children and youth, students of color, children and youth with disabilities, English learners, LGBTQ+ youth, and pregnant, parenting, or caregiving students experiencing homelessness, and connect them to educationally-related support and wraparound services.

OSDE will identify community-based organizations (CBOs) LEAs are currently partnering with for the homeless program. OSDE will share the available resources with LEAs after analyzing the data from the LEAs for effectiveness and services resulting in positive outcomes. OSDE will schedule Table Talks with the CBOs and the LEAs to discuss the possibility of expanding a partnership to provide and increase wrap-around services for students experiencing homelessness. OSDE will create an application requiring collaboration from the CBOs and the LEAs to expand on the services to meet the needs of homeless students. The CBOs and LEAs are required to complete an annual evaluation form. The evaluation form will demonstrate the measurable outcomes of the collaborative partnership to determine the effectiveness of the services. OSDE's role will facilitate the partnerships between the LEAs and CBOs to ensure services will be expedited and have an immediate impact on the homeless student population.

Oklahoma is a rural state, and the sparse availability to services can make it difficult for homeless students and other underrepresented students to have immediate access to services. Unique to Oklahoma is the Native American population, which is recognized as an underserved population, but often does not have accessibility to services. The LEAs are beginning to make great progress in building partnerships with the tribes. OSDE is working with the Indian Education office within the state to seek the availability of services provided by the tribes to support homeless Native Americans. The ARP Homeless funds will be used to support the LEA and tribal partnerships on a needs basis.

PROMPT 8.

How the SEA will encourage LEAs to award contracts to community-based organizations to help identify and support historically underserved populations experiencing homelessness.

OSDE will provide technical assistance and training to help LEAs identify needs within the community to address homelessness and create a plan for using the ARP Homeless funds. OSDE will ask LEAs to implement a comprehensive needs assessment to identify programs that will help students experiencing homelessness. The needs assessment should focus on the number of students experiencing homelessness that have been identified, and the number of homeless children and youth that are part of an underserved group of students. LEAs will be required to identify resources available to them, as well as the capacity to provide services to the students experiencing homelessness in the community. LEAs will need to research the CBOs in the community to provide services needed by the homeless student population. In the case of the very rural areas, LEAs may have to extend this research to include what is available in the county. With support from the homeless State coordinator, OSDE and LEAs will engage in building a comprehensive and holistic approach to the complexity of homelessness for underserved populations.

Chief State School Officer or Authorized Representative (Typed Name)		
Joy Hofmeister		
Signature	Date	
Digitally signed by Joy Hofmeister Date: 2021.09.07 11:26:07 -05'00'	September 7, 2021	

APPENDIX A: AMERICAN RESCUE PLAN - HOMELESS I APPLICATION

https://sde.ok.gov/sites/default/files/documents/files/ARP-HCY%20I%20 Application%201_Final.docx

APPENDIX B: AMERICAN RESCUE PLAN – EDUCATION FOR HOMELESS CHILDREN AND YOUTH PART C: OTHER ASSURANCES AND CERTIFICATIONS

The Chief State School Officer or his/her authorized representative assures or certifies the following:

- A. The SEA will conduct all its operations so that no person shall be excluded from participation in, be denied the benefits of, or be subject to discrimination under the ARP-HCY program or activity based on race, color, national origin (including a person's limited English proficiency or English learner status and a person's actual or perceived shared ancestry or ethnic characteristics), sex (including sexual orientation and gender identity), age, or disability. These non-discrimination obligations arise under Federal civil rights laws, including but not limited to Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. In addition, the SEA must comply with all regulations, guidelines, and standards issued by the Department under any of these statutes.
- **B.** The State will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders, and regulations.
- C. With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; the State will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 CFR part 82, Appendix B); and the State will require the full certification, as set forth in 34 CFR part 82, Appendix A, in the award documents for all subawards at all tiers.
- **D.** Any LEA receiving funding under this program will have on file with the State a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA), 20 U.S.C. 1232e.

- **E.** To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA, 20 U.S.C. 1228a.
- **F.** The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede access to, or participation in, the program.
- G. The SEA will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) requirements in Subpart D—Post Federal Award Requirements (2 CFR §§ 200.300-200.345) and Subpart E—Cost Principles (2 CFR §§ 200.400-200.475) to ensure that LEAs, including charter schools that are LEAs, are using ARP-HCY funds for purposes that are reasonable, necessary, and allocable under the ARP Act and the McKinney-Vento Act of 1987, 42 U.S.C. §§ 11431-11435.
- H. The State and other entities will comply with the provisions of all applicable acts, regulations, and assurances; the provisions of the Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 75, 76, 77, 81, 82, 84, 86, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

Chief State School Officer or Authorized Representative (Typed Name) Joy Hofmeister	
Signature	Date September 7, 2021